

New River Gorge Trail Alliance, Inc.  
Board of Directors Meeting  
May 11, 2016

The meeting was called to order at 5:35 PM at Cathedral Café in Fayetteville, WV. The following Board Members were present which constituted a quorum.

Bill Wells  
Ray Moeller  
Adam Hodges  
Jeff Evans  
Andrew Forron  
Philip Waidner  
Dave Hartvigsen  
Dave Bassage  
Gary Morefield  
Claire Rozdilski  
Steve Jones  
Andy Davis

David Ziegler from the Town of Hinton was also present.

1. Bill Wells updated the board on the status of the incorporation of the NRGTA. The bylaws were approved by the board and Articles of Incorporation have been filed with the state. The State of WV has issued the New River Gorge Trail Alliance, Inc. a Business Registration Certificate. NRGTA has also received an FEIN. An account has been established by WV Connecting Communities where tax deductible contributions can be made to NRGTA by putting the organization name in the memo line. The next step will be to get approved as a 501C3 non profit organization. Phil Waidner and Andrew Forron will help Bill Wells with that process.
2. Board members will email Bill Wells nominations for the officer positions of President, Vice President, Secretary and Treasurer. Officers do not have to be board members. The term of office is 2 years. Once the nominations are received, a ballot will be sent out to the Board by email.
3. A motion was made by Dave Hartvigsen and seconded by Dave Bassage to create 4 divisions within the NRGTA. These are:
  - Recreation Trails (rail trails and trails with similar design and share the road trails)
  - Mountain Bike Trails
  - Hiking Trails
  - Water Trails

The motion passed.

4. Steve Jones moved to create the following membership classes and dues structure.

- Individual       \$15/yr
- Family         \$25/yr
- Corporate
  - 10 or less employees       \$100/yr
  - 11 to 50 employees        \$250/yr
  - Greater than 50 employees   \$500/yr
- Non-Profit Organizations    No charge
- Government Entities        No charge

Dave Hartvigsen seconded the motion. The motion passed.

5. Membership management software was discussed. Wild Apricot was suggested as a management software. The software website and literature were distributed for the board members to review. Phil Waidner said that Wild Apricot was used by the BSA employees group and that it was a good software program. He also suggested looking at CIVICRM. The issue was tabled until the next meeting.
6. It was agreed that the next meeting will be held on June 22<sup>nd</sup> at 4:00 PM at Adventures on the Gorge in Lansing, WV. Items to be discussed are the Mission Statement and the Vision for the NRGTA including development of a trail system map. Bill Wells and Adam Hodges will work on the mission statement. Each county representative will get input from their counties before the meeting. General membership meetings and board meetings will be held six times per year in January, March, May, July, September and November. One meeting will be held in each of the six counties in the NRGTA region. A meeting schedule and locations will be developed at the beginning of each year. The board of directors meeting will be held prior to the general membership meeting.
7. Claire Rozdilski offered base mapping from the National Park Service. Any maps created from the donated base mapping must be shared with the NPS. The engineering and mapping technical committee will recommend the software and hardware needed to generate trail maps.
8. The Board of Directors will develop the regional trail system vision at the next meeting. Once the vision is created, it will be taken to each of the counties to get local input to revise or expand the trail system.
9. Members from each county will recruit members from their home county to develop a county committee to organize NRGTA activities in each county.
10. The following technical committees will be created:
- Engineering and Mapping
  - Fundraising
  - Legal
  - Public Relations and Social Media
  - Construction and Maintenance
- Bill Wells will email a sign up sheet for the committees. Committee members do not have to be Board Members. Andy Forron will work on social media. Adam Hodges will ask Lillian Graning to help with the website. Jeff Evans will look into the cost of a consultant to create a website.
11. We need to reserve the domain names NRGTA.com and NRGTA.org.
12. Marvin Davis will be the representative for the City of Oak Hill on the board.
13. The meeting adjourned at 7:15 PM.